

STUDENT DETAILS

Student ID:	
Student full name:	
Course/s enrolled in:	

TERMS AND CONDITIONS

- As withdrawing from your enrolment may affect your student/other type visa you must discuss this request with your education agent with regards to your visa requirements. You may also contact the Department of Home Affairs (DHA) on 131 881 for further assistance.
- If you are withdrawing to return to your home country a one way flight confirmation/ticket must be provided as evidence. If you are not returning to your home country but need to leave Australia you will need to explain this decision, provide flight confirmation and any other relevant evidence requested by Imagine Education Australia.
- Applications made on the grounds of compassionate or compelling circumstances must be supported with documentary evidence.
- Your course fees must be up to date and you must familiarise yourself with the Deferral, Suspension and Cancellation Policy and the Refund Policy.

WITHDRAWAL APPLICATION

Date to cease studies:	
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This MUST be a Friday

Reason (attach additional pages if required):

DECLARATION:

I hereby apply to cancel my course of study and acknowledge that this application will be processed in accordance with the Imagine Education Australia Deferral, Suspension and Cancellation Policy, which I have read and understood. I understand completing this form does not mean that it will be approved as conditions apply to withdrawing from my course/s of study. A decision will be provided to me within 10 working days of this application being completed. I understand that if my application is declined, I will have 20 days to access the Appeals process as detailed in the Student Handbook.

Student signature:	
Date:	

OFFICE USE ONLY	
Received by and date:	
Approved/not approved by and date:	
Notes and evidence provided:	
Agent and Student advised by Campus GM and date:	
Actioned in eBECAS by Admissions and date:	
Actioned in eBECAS by SPO and date:	
Actioned in PRISMS by Admissions and date:	